

**Canterbury South Public School**

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**CANTERBURY SOUTH  
PUBLIC SCHOOL**

## Year 6 Farewell Policy

Each year, the children in Year Six, look forward to spending their last days at Canterbury South Public School, celebrating with their friends from primary school. One major celebration is the Year Six Farewell. It is important for the farewell to run smoothly to ensure that it is an enjoyable experience for all students. Each year the Year Six teachers and students collaboratively organise the farewell. The following document outlines roles and responsibilities and expectations for all parties concerned.

### Roles and Responsibilities

Teachers will:

- Choose and book the venue
- Choose and organise music and dances
- Organise the menu
- Coordinate a yearbook
- Coordinate seating arrangements
- Coordinate running sheet for the evening including a time schedule.

Students will:

- RSVP within appropriate timeframe
- Adhere to dress regulations and behaviour expectations
- Contribute personal and group photos for slideshow
- Invite upcoming elected prefects and captains to attend the dinner.

Parents will:

- Pick up their child on time at 9:00pm
- Organise alternative arrangements for pick up and advise teaching in writing of who this will be

### Expectations

Dress code – smart casual

- No heels
- No strapless, revealing dresses
- Collared shirts

Yearbook – will include:

- a center page collage of photos that we can find,
- Year 6 teacher's messages as well as a Principal message
- one page per student including a photo of when they were in Kindy and Year 6
- a coverpage
- plastic front and back protection sheets
- cardboard backing and binding.

It is strongly advised that children do not arrive in limousines or hummers as this distracts from the excitement of the farewell dance and can be seen as an equity issue and will cause exclusion issues.

## Costs

Expenses:

- Decorations – balloons, table runners, confetti, serviettes.
- Cake – students and teachers
- Signature item

Income:

- P & C donate \$20 per student to cover expenses outlined above
- Meals – students and teachers pay approximately \$30 for their own meal.
- Fundraising events throughout the year can include a cake stall and **one other** fundraiser to be determined at the principal's discretion.
- If surplus funds are required, money raised by Year 6 can contribute to the budget.

*Note: Surplus funds raised by Year 6 students can also be put to future school projects, this way the senior students are leaving a legacy that will benefit all students for years to come.*

## Expected Timeline

5:00pm- Staff to decorate venue

6:00pm- Students arrive, cutting of the cake by captains and group photograph

6:15pm-6:45pm- Dinner served

6:45pm- 7:15pm- Organised dances (15mins) Free dance (15mins)

7:15pm-7:45pm- Dessert served

7:45pm-8:15pm- Organised dances (15 mins) Free dance (15 mins)

8:15pm-8:30pm- Cake eating

8:30pm-9:00pm- Final dances (15 mins free dance followed by 15 mins organised dance)  
Parents are welcome to watch the final 15 mins of the farewell.

9:00pm End of farewell- Students to be collected by parents.

**All aspects of the farewell can be discussed and new ideas broached; however, all final decisions will be made by the Farewell Coordinator and Canterbury South Public School executive.**