

Canterbury South Public School

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CANTERBURY SOUTH
PUBLIC SCHOOL

Canterbury South Public School - Student Representative Council Constitution

1. Name

The name of the organisation shall be the Canterbury South Public School Student Representative Council (SRC).

2. Role

2.1

- (a) To organise co-ordinate and participate in
 - (i) school/student activities
 - (ii) decision making activities
 - (iii) fund raising activities
- (b) To liaise between - students and staff - school and community
- (c) To carry out its own decisions

AIMS

2.2

- (a) To provide a forum for student opinion
- (b) To develop leadership
- (c) To promote improvement in the school
- (d) To promote school spirit

2.3 The Council's authority shall be limited by this constitution and the decisions of the Principal.

3. Membership

3.1 The SRC shall consist of:

- Two members per class (K-6)
- Prefect body and Sport Captain representatives
- Staff patron; SRC Coordinator and Prefect Coordinator

3.2 From the enactment of this Constitution, the School Captains, prefects and Sport Captains cannot be nominated as SRC members but can elect to participate in SRC activities and meetings.

3.3 The Principal/Deputy may attend at his/her own discretion

3.4 The SRC coordinator may have any member who persistently interferes with the good conduct of the SRC suspended from participating in SRC meetings and activities.

3.6 If vacancies occur throughout the year the position will be filled via grade/class re-election.

4. Elections

4.1 The SRCs term of office shall extend from the SRC Induction Ceremony day to the end of the same school year.

4.2 SRC nominees may be nominated by any member of their class including themselves. Every student in the class may be nominated **unless this contradicts point 4.5.**

4.3 After acceptance of the nomination the nominee must present a short speech detailing their reasons for running for election.

4.4 Elections shall be conducted in class groups using a secret ballot.

4.5 No student may run for election to the SRC if they have been part of the SRC the previous year. They must have had a one year break from the position.

5. Positions

5.1 SRC members shall elect the following positions during a secret ballot at a SRC meeting or subsequent meetings if the position needs to be refilled:

- President
- Vice President
- Chairperson
- Secretary
- Treasurer
- Publicity Officers

5.2 The chairperson shall rotate on a weekly basis.

6. Duties officers

6.1 The Chairperson shall be responsible for the continuity of meetings and overall coordination of the SRC.

6.2 The Secretary will record and distribute the minutes and accept agenda items.

6.3 The Publicity Officers shall be responsible for the in school publicity of events.

6.4 The treasurer shall be responsible for keeping a record of all financial matters received/ allocated and report regularly to the SRC on the current state of affairs.

6.5 The SRC Co-ordinator shall provide advice to the SRC when asked and will also liaise between the SRC and the staff body.

7. Meetings

7.1 Ordinary meetings shall occur fortnightly, on Tuesdays during the first half of lunch.

7.2 Any member of the school community may attend a meeting. Any non-member of the SRC will have the authority to discuss SRC business but will not have voting rights.

7.3 Special meetings of the SRC may be called by the Principal, the Chairperson or the SRC Co-ordinator and will be held at a time that is appropriate.

7.4 All student based fundraising activities to be held within the school shall be passed through the SRC for approval, by way of a written submission.

8. Meeting procedures

8.1 The procedure for debate shall follow modified Parliamentary Procedure.

8.2 The standard procedure shall follow in this order.

- Attendance recorded, roll marked
- Minutes of previous meeting read and accepted
- Matters arising from the minutes
- Correspondence business
- Treasury report
- General Business.
- Accepting of the following meeting's agenda items where appropriate
- Close of meeting

8.3 Motions must be moved and seconded before debate begins.

8.4 Debate shall be controlled by the Chairperson who may call for a vote at any time during debate.

8.5 Debate will alternate between speakers for and against the proposed motion. Each member will only have one opportunity to debate.

8.6 All voting shall be by simple majority unless specified by this Constitution. SRC Coordinator shall have the casting vote.

8.7 All voting shall be by show of hands or voice unless a secret ballot is agreed to by the SRC by way of a show of hands.

9. Committees

9.1 Sub committees may be formed by the SRC or the executive from members of the SRC, Prefect body and/or the school at large. Sub committees will deal with specific matters and will liaise between other students and teachers if necessary. The committee will be dissolved when the SRC deems that it has fulfilled its purpose or its continuation will no longer be fruitful.

10. Amendments to the Constitution

10.1 Two weeks notice must be given of proposed amendments. Adoption will require a two thirds majority at a meeting at which 90% of the SRC is present and voting.

10.2 The Principal retains the right to over-rule any amendments to the Constitution.